

**ILLINOIS STATE BOARD OF EDUCATION**

Educator Certification Division  
100 North First Street, S-306  
Springfield, Illinois 62777-0001

**APPLICATION FOR ENDORSEMENT OF ISSUED CERTIFICATE**

**Directions:** Please print or type. Return this form and the required \$30 fee to your regional superintendent. Consult with your regional superintendent regarding the type of payment accepted. Chicago residents should mail the application and a money order or certified check made payable to the **State Superintendent of Education** to the address above. Choose **one** option. **If choosing Option I or II, you may select no more than three endorsements. Options III, IV, V, or VI are for one endorsement only. Option VI must have the signature and seal of the institution where the approved program was completed. Normal processing time is 60 working days.**

SOCIAL SECURITY NUMBER	NAME (Last, First, Middle, Maiden)	SEX <input type="checkbox"/> Male <input type="checkbox"/> Female	BIRTHDATE / /
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ADDRESS (Street, City, State, Zip Code)

E-MAIL ADDRESS	TELEPHONE (Include Area Code)
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**I HAVE ATTENDED THE FOLLOWING INSTITUTION(S):**

STATE	INSTITUTION NAME	DEGREE TYPE	DATE DEGREE RECEIVED

INDICATE CERTIFICATE TO BE ENDORSED	CERTIFICATE NUMBER
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**CERTIFICATE KEY**

03 Elementary (K-4), (5-8) / 04 Early Childhood (Age 0-Grade 3) / 09 Secondary (6-8), (9-12) / 10 Special (K-12) / 29 Transitional Bilingual (K-12) / 75 Administrative

**OPTIONS - Choose one**

- I.  Endorsement on 03, 04, 09, or 10: Mark up to three endorsements on the second page of this form.
- II.  Endorsement of foreign language at any grade level on **03, 04, 09, or 10**.  
Level:  K-3  K-4  K-8\*  K-12  5-8\*  9-12 Language: \_\_\_\_\_ \*Requires completion of middle school professional education courses.
- III.  Grade **9** endorsement on 03: Mark **the one** high school endorsement desired on the second page of this form.
- IV.  Director of Special Education endorsement on **75**.
- V.  LBS I approval or endorsement on **03, 04, 09, 10, or 29**.
- VI.  An Illinois institution operating an approved program may recommend applicants for endorsement for Reading Specialist, Reading Teacher (subset of Reading Specialist program), or Self-Contained General Education. (The Reading Teacher endorsement is also available by transcript evaluation; see second page of this form.) The only option for the Reading Specialist and Self-Contained General Education endorsements is grade level of the certificate.

**Institutional Verification:** The applicant has completed all statutory, regulatory, and program requirements of our approved program in:

- Reading Specialist  Reading Teacher (subset of Reading Specialist program) Level:  K-4  5-8\*  9-12
- Self-Contained General Education

Name of Institution	Date	Signature and Seal
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**NOTE:** Applicants who knowingly alter or misrepresent their qualifications in order to obtain an endorsement shall be denied its issuance and may be subject to the suspension or revocation of all previously held certificates.

*I do hereby affirm that the information provided above and the credentials, including transcripts and other supporting documents, are true, correct and complete.*

Date	Signature of Applicant
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**REGIONAL SUPERINTENDENT**

An application and fee will be honored for one year from the date of evaluation.

An evaluation requires a complete set of official transcripts. Please request that the applicant submit transcripts if they have not been filed previously and file official transcripts for any work completed since transcripts were last submitted. Transcripts must be submitted in the sealed envelope as issued by the institution.

Applicants seeking additional endorsements whose certificates are not valid must first bring their certificates up to date before an application for an endorsed certificate will be accepted.

*I request a review of the requested endorsement(s).*

County	Date	Signature of Illinois Regional Superintendent
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NAME			SOCIAL SECURITY NUMBER		
<b>CERTIFICATE KEY</b> <b>03 Elementary</b> (K-3), (K-4), (5-8), (9)	<b>04 Early Childhood</b> (Age 0-Grade 3)	<b>09 Secondary</b> (6-8), (9-12)	<b>10 Special</b> (K-4), (K-12), (5-8), (9-12)	<b>29 Transitional Bilingual</b> (K-12)	<b>75 Administrative</b>

**I. Primary Endorsements (03, 04, and 10)**

\*B  Bilingual Education  
 Target Language: \_\_\_\_\_

ESL  English as a Second Language  
 Foreign Language \_\_\_\_\_  
 LIS  Library Information Specialist

\*READ  Reading Teacher  
 \*TESP  Technology Specialist

**II. Middle School Endorsements (03, 09, and 10)**

For approved Middle School professional education courses, see the ISBE website: [www.isbe.net/certification/middle\\_grade/msinfo.htm](http://www.isbe.net/certification/middle_grade/msinfo.htm)

AGED <input type="checkbox"/> Agricultural Education  ART <input type="checkbox"/> Art  *B <input type="checkbox"/> Bilingual Education Target Language: _____  BISC <input type="checkbox"/> Biological Science BMM <input type="checkbox"/> Business/Mktg./Mgmt. COAP <input type="checkbox"/> Computer Applications COSC <input type="checkbox"/> Computer Science DA <input type="checkbox"/> Dance ESL <input type="checkbox"/> English as a Second Language	FACS <input type="checkbox"/> Family and Consumer Science <input type="checkbox"/> Foreign Language: _____  GESC <input type="checkbox"/> General Science GGEO <input type="checkbox"/> General Geography HEED <input type="checkbox"/> Health Education ITE <input type="checkbox"/> Industrial Technology Education LA <input type="checkbox"/> Language Arts LIS <input type="checkbox"/> Library Information Specialist MATH <input type="checkbox"/> Mathematics MUS <input type="checkbox"/> Music	PE <input type="checkbox"/> Physical Education PHSC <input type="checkbox"/> Physical Science *READ <input type="checkbox"/> Reading Teacher SDE <input type="checkbox"/> Safety & Driver's Education SOSC <input type="checkbox"/> Social Science SP <input type="checkbox"/> Speech SPTH <input type="checkbox"/> Speech/Theatre *TESP <input type="checkbox"/> Technology Specialist (Computer Related) THDR <input type="checkbox"/> Theatre/Drama
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**III. Secondary Endorsements (09, 10, and 03 at grade 9 level)**

AGED <input type="checkbox"/> Agricultural Education  *B <input type="checkbox"/> Bilingual Education Target Language: _____  BMC <input type="checkbox"/> Business, Marketing and Computer Education BMCP <input type="checkbox"/> Business Marketing and Computer Ed.-Business Computer Programming COAP <input type="checkbox"/> Computer Applications COSC <input type="checkbox"/> Computer Science DA <input type="checkbox"/> Dance DTA <input type="checkbox"/> Drama/Theatre Arts ELA <input type="checkbox"/> English/Language Arts ENL <input type="checkbox"/> English as a New Language * <input type="checkbox"/> English as a New Language- Bilingual Ed.: _____ ESL <input type="checkbox"/> English as a Second Language	FACA <input type="checkbox"/> Family and Consumer Science- Apparel and Textiles FACL <input type="checkbox"/> Family and Consumer Science- Living Environments FACN <input type="checkbox"/> Family and Consumer Science- Nutrition, Wellness and Hospitality <input type="checkbox"/> Foreign Language _____ HEED <input type="checkbox"/> Health Education  LIS <input type="checkbox"/> Library Information Specialist MATH <input type="checkbox"/> Mathematics MUS <input type="checkbox"/> Music  PE <input type="checkbox"/> Physical Education  *READ <input type="checkbox"/> Reading Teacher  SDE <input type="checkbox"/> Safety and Driver's Education  *SCIB <input type="checkbox"/> Science-Biology  *SCIC <input type="checkbox"/> Science-Chemistry  *SCES <input type="checkbox"/> Science-Earth & Space Science	*SCIE <input type="checkbox"/> Science-Environmental Science *SCIP <input type="checkbox"/> Science-Physics *SSEC <input type="checkbox"/> Social Science-Economics *SSGE <input type="checkbox"/> Social Science-Geography *SSHI <input type="checkbox"/> Social Science-History *SSPS <input type="checkbox"/> Social Science- Political Science *SSPY <input type="checkbox"/> Social Science-Psychology *SSSA <input type="checkbox"/> Social Science-Sociology and Anthropology TEED <input type="checkbox"/> Technology Education (Industrial Arts) *TESP <input type="checkbox"/> Technology Specialist (Computer Related) VART <input type="checkbox"/> Visual Arts
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\* Endorsements marked with an asterisk require that applicants pass a content-area test for that specific endorsement. For example, applicants for the technology specialist endorsement must pass the Technology Specialist test (178) even if they have 32 semester hours of technology specialist coursework and have already passed the content-area test in another area.

**IV. SPECIAL CERTIFICATES (10, 73, and 03/09 resulting from a split 10).** Adding the supervising endorsement to an 03 and 09 from a split 10 requires an application for each certificate. SUPG  Supervising, Area (must be an endorsement already held): \_\_\_\_\_

Total Endorsements: (Check  one.) 1  2  3